

**BOARD OF EDUCATION
UTICA CITY SCHOOL DISTRICT
SPECIAL MEETING – October 10, 2023 – 5:00 P.M.
Administration Building – 929 York Street – Kernan School**

BOARD MEMBERS PRESENT: Joseph H. Hobika Jr, Presiding; Danielle Padula, Donald Dawes, Robert Cardillo, Tennille Knoop, James Paul, Jason Cooper

ADMINISTRATORS PRESENT: Dr. Kathleen Davis, Acting Superintendent, Charles Symonds, Esq., Steven Falchi, Mike Ferraro, Andre Paradis, Sara Klimek, Heather Mowat, Kathy Hughes



Public Comment to the Board of Education

President Hobika, Jr. called the Special Meeting to order at 6:29 p.m. After the Pledge of Allegiance, Board Clerk Kathy Hughes conducted roll call. All members of the Board of Education were present.



Presentations

Transportation Update – Dr. Kathleen Davis, Acting Superintendent

Dr. Davis presented a transportation update video.

Questions from Board Members

President Hobika, Jr.: I really liked that video.



Superintendent’s Report

Dr. Davis, Acting Superintendent presented the Superintendent’s Report dated October 10, 2023 to the Board of Education for approval.

President Hobika, Jr. asked the Board Members if there were any items that needed clarification before a motion was made on the Consent Agenda. At this time, he polled Board Members:

Mr. Cooper

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SUPERINTENDENT’S REPORT

SPECIAL MEETING

OCTOBER 10, 2023

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FOR ACTION:

Volume LVIII

Report No. S – 128

SUBJECT:

Agreement between the Utica City School District and Paris Rich

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and Paris Rich, dated October 10, 2023 appointing him to the position of Claims Auditor for the period commencing October 11, 2023 and terminating June 30, 2024 at an annual salary of \$62,500.00.

FOR ACTION:

Volume LVIII

Report No. S – 129

SUBJECT:

**Proposal between the Utica City School District and
MMB & CO for Internal Auditing Services**

Authorization is requested of the Board of Education to approve the proposal between the Utica City School District and MMB & CO for Internal Auditing Services for Fiscal Year Ended June 30, 2024.

FOR ACTION:

Volume LVIII

Report No. S – 130

SUBJECT:

**Agreement between the Utica City School District and
New York State Office of Temporary & Disability Assistance
("SSMV") – Assistance Afghan Refugee School Impact
Agreement**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and New York State Office of Temporary & Disability Assistance ("SSMV") – Assistance Afghan Refugee School Impact Agreement for the 2023-2024, 2024-2025 and 2025-2026 school years.

FOR ACTION:

Volume LVIII

Report No. S – 131

SUBJECT:

**Federal Coronavirus Response and Relief Supplemental
Appropriations (CRRSA) Act – Elementary and Secondary
School Emergency Relief (ESSER) 2**

Authorization is requested of the Board of Education to approve the amended Federal Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) – Elementary and Secondary School Emergency Relief (ESSER) 2 Fund Budget for period March 13, 2020 to September 30, 2023.

FOR ACTION:

Volume LVIII

Report No. S – 132

SUBJECT:

**Agreement between the Utica City School District and
Safe Schools Mohawk Valley through the ARP-HCY-II Grant
for School Year 2023-2024**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and Safe Schools Mohawk Valley through the ARP-HCY-II Grant for school year 2023-2024.

FOR ACTION:

Volume LVIII

Report No. S – 133

SUBJECT:

**Agreement between the Utica City School District and
The Center for Interpretation and Translation Services**

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and The Center for interpretation and translation services through Compass Interpreters and TONE for the 2023-2024 school year.

SUBJECT:

**Resolution Authorizing Litigation Against
Social Media Companies**

Authorization is requested of the Board of Education to approve the following resolution:

Resolution Authorizing Litigation Against Social Media Companies

WHEREAS, the Surgeon General of the United States Public Health Service has issued an Advisory on Social Media and Youth Mental Health which:

- "calls attention to the growing concerns about the effects of social media on youth mental health;"
- Emphasized that "now is the time to act swiftly and decisively to protect children and adolescents from risk of harm;"
- "(t)he onus of mitigating the potential harms of social media should not be placed solely on the shoulders of parents and caregivers," and
- "(t)echnology companies play a central role and have a fundamental responsibility in designing a safe online environment and in preventing, minimizing, and addressing the risks associated with social media."

WHEREAS, the Surgeon General of the United States Public Health Service has further concluded that:

- "Social media use by youth is nearly universal. Up to 95% of youth ages 13-17 report using a social media platform, with more than a third saying they use social media "almost constantly."
- "nearly 40% of children ages 8-12 use social media;"
- "in early adolescence...brain development is especially susceptible to social pressures, peer opinions, and peer comparison;"
- "(s)ocial media may...perpetuate body dissatisfaction, disordered eating behaviors, social comparison, and low self-esteem, especially among adolescent girls;"
- "(i)n a nationally representative survey of girls aged 11-15, one-third or more say they feel "addicted" to a social media platform;"
- "(o)ver half of teenagers report that it would be hard to give up social media;" and
- "(t)here is a consistent relationship between excessive social media use "depression among youth."

WHEREAS, the Surgeon General of the United States Public Health Service has specifically urged that it is "urgent that we take action."

WHEREAS, it has been reported that students, "(m)ore than ever, were glued to (their cellphones) during class."

WHEREAS, it has been reported that "a growing number of educators...find themselves on the front lines of a fight to change how students use social media" and "there has been a push for more schools to...develop programs to help educate students on the dangers of social media."

WHEREAS, the Utica City School District (the "School District") has and continues to experience significant problems with student use of social media, which use, among other things: (i) has created a substantial and ongoing interruption of and disturbance to its educational mission; (ii) has resulted in the diversion of substantial resources in an attempt to abate

and prevent such use and its results harms; and (iii) poses a significant risk to the health and well-being of its students; and

WHEREAS, the School District is a leader in education excellence whose faculty and administrators care deeply about the education and well-being of its students;

NOW, THEREFORE, BE IT RESOLVED BY THE SCHOOL DISTRICT:

That the Board of Education authorizes the law firm of Wagstaff & Cartmell, LLP and Ferrara Fiorenza PC to initiate litigation and file suit against any appropriate parties to seek compensation to the School District for damages suffered by the School District and its students as a result of the development, operation, and marketing of social media platforms, and to seek any other appropriate relief. The School District hereby authorizes its Superintendent of Schools or their designee to sign all appropriate documents and fee agreements on behalf of the School District.

Adopted this _____ day of _____, 2023

School District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 136

SUBJECT:

**Acceptance of Coats and Winter Outerwear
Donations from Steet Ponte Auto Group**

Authorization is requested of the Board of Education to approve the acceptance of coats and winter outerwear donations from Steet Ponte Auto Group for Utica City School District Elementary School students.

FOR ACTION:

Volume LVIII

Report No. B – 13

SUBJECT:

Budget Transfer – Plant Equipment

Authorization is requested of the Board of Education to approve the following Budget Transfer – Plant Equipment for Fiscal Year 2023-2024:

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A9770.700-00-0000	RAN – Interest	\$ 15,000
To:	A1621.200-00-0000	Maintenance of Plant Equipment	\$ 15,000

Explanation: To adjust for unexpected purchase of filing cabinets and picnic tables for Columbus School

A9770.700-00-0000	Original Budget	\$ 200,000
	Revised Budget with Transfer	\$ 185,000
	Transfers In	-
	Transfers Out	-
	Expended & Encumbered	-
	Balance before Transfer	\$ 200,000
	Percent Used (Original Budget)	0.00%
	Percent Used (Revised Budget)	0.00%
A1621.200-00-0000	Original Budget	\$ 265,176
	Revised Budget with Transfer	\$ 280,176
	Transfers In	-
	Transfers Out	-
	Expended & Encumbered	\$ 257,916
	Balance before Transfer	\$ 7,260
	Percent Used (Original Budget)	97.26%
	Percent Used (Revised Budget)	92.06%

FOR ACTION:

Volume LVIII

Report No. B – 14

SUBJECT:

Budget Transfer – Refuse Removal

Authorization is requested of the Board of Education to approve the following Budget Transfer – Refuse Removal for Fiscal Year 2023-2024:

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A1621.434-00-0000	Maintenance of Plant – NYSMEC Light/Power	\$ 20,000
To:	A1621.461-00-0000	Maintenance of Plant – Refuse Removal	\$ 20,000

Explanation: To adjust for unexpected bulk waste expense for Oneida Herkimer Solid Waste.

A1621.434-00-0000	Original Budget	\$ 1,215,205	
	Revised Budget with Transfer	\$ 1,193,087	
	Transfers In	-	
	Transfers Out	\$ 2,118	
	Expended & Encumbered	\$ 1,191,377	
	Balance before Transfer	\$ 21,710	
	Percent Used (Original Budget)	98.04%	
	Percent Used (Revised Budget)	99.86%	
	A1621.461-00-0000	Original Budget	\$ 200,000
		Revised Budget with Transfer	\$ 231,385
Transfers In		\$ 11,385	
Transfers Out		-	
Expended & Encumbered		\$ 211,385	
Balance before Transfer		-	
Percent Used (Original Budget)		100.00%	
Percent Used (Revised Budget)		91.36%	

FOR ACTION:

Volume LVIII

Report No. B – 15

SUBJECT:

Budget Transfer – Human Resources

Authorization is requested of the Board of Education to approve the following Budget Transfer – Human Resources for Fiscal Year 2023-2024:

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A1430.490-00-0425	Personnel – Contract Negotiation - BOCES	\$ 30,000
To:	A1430.405-00-0000	Personnel – Contractual - Consultants	\$ 30,000

Explanation: To create a new classification for the accounting of consultants assisting with the HR function.

A1430.490-00-0425	Original Budget	\$ 159,995
	Revised Budget with Transfer	\$ 129,994
	Transfers In	-
	Transfers Out	-
	Expended & Encumbered	-
	Balance before Transfer	\$ 159,994
	Percent Used (Original Budget)	0.00%
	Percent Used (Revised Budget)	0.00%
A1430.405-00-0000	Original Budget	\$ -
	Revised Budget with Transfer	\$ 30,000
	Transfers In	\$ -
	Transfers Out	\$ -
	Expended & Encumbered	\$ -
	Balance before Transfer	\$ -
	Percent Used (Original Budget)	0.00%
	Percent Used (Revised Budget)	0.00%

FOR ACTION:

Volume LVIII

Report No. B – 16

SUBJECT:

Budget Transfer – Training & Staff Development

Authorization is requested of the Board of Education to approve the following Budget Transfer – Training & Staff Development for Fiscal Year 2023-2024:

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A1420.160-00-0000	Salary – Attorney	\$ 30,000
To:	A2070.400-00-0000	Maintenance of Plant Equipment	\$ 30,000

Explanation: To adjust for Board of Education approved training & staff development.

	A1420.160-00-0000	Original Budget	\$ 135,554
		Revised Budget with Transfer	\$ 105,554
		Transfers In	-
		Transfers Out	-
		Expended & Encumbered	-
		Balance before Transfer	\$ 135,554
		Percent Used (Original Budget)	0.00%
		Percent Used (Revised Budget)	0.00%
	A2070.400-00-0000	Original Budget	\$ 30,500
		Revised Budget with Transfer	\$ 60,500
		Transfers In	-
		Transfers Out	-
		Expended & Encumbered	\$ 49,473
		Balance before Transfer	\$ (18,973)
		Percent Used (Original Budget)	162.21%
		Percent Used (Revised Budget)	81.77%

FOR ACTION:

Volume LVIII

Report No. B – 17

SUBJECT:

Budget Transfer – District Transportation

Authorization is requested of the Board of Education to approve the following Budget Transfer – District Transportation for Fiscal Year 2023-2024:

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A5510.161-00-0000	District Transportation – Drivers	\$ 275,000
	A5510.162-00-0000	District Transportation – Monitors	\$ 187,806
To:	A5510.408-00-0000	District Transportation – Contract Transportation	\$ 462,806

Explanation: To reclassify bus transportation expected expenditures.

	A5510.161-00-000	Original Budget	\$ 2,812,355
		Revised Budget with Transfer	\$ 2,162,355
		Transfers In	-
		Transfers Out	\$ 375,000

	Expended & Encumbered	\$ 176,525
	Balance before Transfer	\$ 2,260,830
	Percent Used (Original Budget)	6.28%
	Percent Used (Revised Budget)	8.16%
A5510.162-00-0000	Original Budget	\$ 1,994,784
	Revised Budget with Transfer	\$ 1,619,784
	Transfers In	-
	Transfers Out	-
	Expended & Encumbered	\$ 123,681
	Balance before Transfer	\$ 1,871,103
	Percent Used (Original Budget)	6.20%
	Percent Used (Revised Budget)	7.64%
A5510.408-00-0000	Original Budget	\$ 6,880,564
	Revised Budget with Transfer	\$ 7,343,370
	Transfers In	-
	Transfers Out	-
	Expended & Encumbered	\$ 7,343,370
	Balance before Transfer	-
	Percent Used (Original Budget)	106.73%

FOR ACTION:

Volume LVIII

Report No. B – 18

SUBJECT:

Disposal of Obsolete Instructional Resources

Authorization is requested of the Board of Education to dispose of obsolete instructional resources located at the Kernan Administration Building and Central Supply.

FOR ACTION:

Volume LVIII

Report No. B – 19

SUBJECT:

Disposal of Obsolete Athletic Equipment

Authorization is requested of the Board of Education to dispose of obsolete instructional resources located at Proctor High School

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Retirement

Food Service

It is recommended that the following retirement be accepted:

Diana Krukar

Senior Food Service Worker 2-Breakfast and Lunch Program
District-Wide – not to exceed 29 hours per week
Effective: March 29, 2023
Years of Service: 23

It is recommended that the following change of assignment be approved:

Maureen LaPolla
 From: Substitute Bus Driver
 To: Bus Driver
 Salary: \$22.44 per hour
 Effective: October 11, 2023

FOR ACTION: **Volume LVIII** **Report No. P – 15**

SUBJECT: **Unpaid Leave of Absence Teacher**

It is recommended that the following unpaid of leave of absence be approved:

Erica Ciccone
 Kindergarten Teacher
 King Elementary School
 From: October 24, 2023
 To: February 16, 2024
 Reason: Family
 Notification Received: October 4, 2023

FOR ACTION: **Volume LVIII** **Report No. P – 15**

SUBJECT: **Mentor/ Mentees – Rescindment of Mentor**

It is recommended that the following rescindment of Mentor be approved:

Mentor	Position	School	Mentee
Allison Gates	Occupational Therapist	Hughes	Sara E. Totaro
Anne Kent-Kwasniewski	Elementary	Conkling, Grade 1	Noe Ra Me Be
Victoria Stutzenstein-Mankad	Social Studies	Donovan	Ethan Kane

FOR ACTION: **Volume LVIII** **Report No. P – 15**

SUBJECT: **Mentors/Mentees for 2023-2024**

It is recommended that the following Mentors/Mentees for school year 2023-2024 be approved:

Mentee/New Teacher	Position	School	Mentor
Sara E. Totaro	Occupational Therapist	Hughes	Michele Roberts
Francesca Laufer	Elementary	Gen. Herkimer, Grade 4	Penny VanDusen
Chayann Wagoner	Elementary	Gen. Herkimer, Resource	Elizabeth Loughlin
Ethan Kane	Social Studies	Donovan	Patrick Garrett
Noe Ra Me Be	Elementary	Conkling, Grade 1	Hilary Schafer

Salary:

Prorated at \$700.00 per year

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

**Resolution for Probationary Appointment
Angela Tran – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Angela Tran, who possesses Childhood Education 1-6, Initial certification issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Elementary Teacher to a four-year probationary term commencing September 5, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Angela Tran must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Angela Tran’s salary shall be \$40,861 as set forth in Step BA, D-4 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

**Resolution for Probationary Appointment
Julie Aquaviva – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Julie Aquaviva, who possesses Students With Disabilities (Grades 1-6), Professional; and, Childhood Education (Grades 1-6), Professional certifications issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education, to a three-year probationary term commencing November 13, 2023 and expiring November 13, 2026 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Julie Aquaviva must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least two (2) of the three (3) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Julie Aquaviva’s salary shall be \$61,386 as set forth in Step MA 36, K-11 of the collective bargaining agreement].

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

**Resolution for Probationary Appointment
Jared McFarlin – Music Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Jared McFarlin, who possesses Music, Professional Certificate issued by the Commissioner of Education, is appointed to the position of Music Teacher in the tenure area of Music, to a four-year probationary term commencing September 7, 2023 and expiring June 30, 2027 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required

by the applicable provisions of the Education Law, in order to be granted tenure, Jared McFarlin must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if he receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time. Jared McFarlin's salary shall be \$78,569 as set forth in Step MA 48, N-14 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

**Resolution for Probationary Appointment
Laura M. Crabb – Special Education Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Laura M. Crabb, who possesses Students With Disabilities (Grades 1-6), Professional and Childhood Education (Grades 1-6) Professional certifications issued by the Commissioner of Education, is appointed to the position of Special Education Teacher in the tenure area of Special Education, to a three-year probationary term commencing November 13, 2023 and expiring November 13, 2026 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Laura M. Crabb must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least two (2) of the three (3) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Laura M. Crabb's salary shall be 79,488.00 as set forth in Step MA 54, N-14 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

**Resolution for Probationary Appointment
Lance DeCarlo – Teacher Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that Lance DeCarlo, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is appointed to the position of Teacher Assistant commencing retroactively on September 30, 2023. Lance DeCarlo's salary shall be \$18.36 per hour as set by the collective bargaining agreement between the Utica City School District and SEIU.

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Resolution for Per Diem Substitute

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that Aleena Hatch is appointed to serve as per diem Substitute Teacher at \$130.00 per day, effective retroactively on September 5, 2023.

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Appointments

Homebound Instruction

It is recommended that the following Homebound Instruction appointments be approved:

- Antoinique Anderson
- Joe Leo
- Charisse Smith

Secondary Instruction – Minimum three (3) hours per day

Elementary Instruction – Minimum two (2) hours per day

Salary:

\$40.00 per hour per UTA Contract

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

**Appointments
My Brother’s Keeper Challenge Grant
(MBKCG)**

It is recommended that the following Building Program Directors for My Brother’s Keeper Challenge Grant (MBKCG) be appointed for the 2023-2024 school year.

Program Director/Building:

- Mary Belden, Hughes Elementary School
- Heather Galinski, Conkling Elementary School
- Dominick Timpano, Kernan Elementary School

Salary:

\$40.00 per hour (not to exceed 75 hours each)

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

**Appointments
Teacher
Refugee School Impact Grant (RSIG) Mini Academy
Conkling Elementary School**

It is recommended that the following appointments be approved for the Refugee School Impact Grant (RSIG) Mini Academy as required by the Refugee School Impact Grant:

Effective Dates: October 21, 28, and November 4, 2023
Funding: Refugee School Impact Grant

Teachers: \$40.00 per hour per UTA Contract

Sharon Eghigian (E.N.L.)
Nina Marollo (E.N.L.)

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Appointments

Teacher

It is recommended that the following substitute teacher appointments be approved for the Refugee Academy and Mini-Academy at a rate of \$40.00 per hour for the 2023-2024 school year:

Substitute Teachers:

- Megan Bush
- Karen Castaneda
- Sharon Eghigian
- Nina Marollo
- Christian Mazzotta
- Arnela Mihajlovic
- Hannah Smith
- Nadia Stashenko

Salary:

\$40.00 per hour per UTA Contract

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Appointment

**Teacher Curriculum and Staff Development
Jefferson Elementary School**

It is recommended that the following appointment be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teacher: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Debra Ellis

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Appointment

**Teacher Curriculum and Staff Development
General Herkimer Elementary School**

It is recommended that the following appointment be approved for curriculum work and staff development. All appointments are contingent on actual needs.

Effective Dates: 2023 – 2024

Funding: General Fund, Title I, Title II, Title III, Title IV, SIG 1003a (Basic), ESSER 3

Teacher: Not to exceed 9,979 hours at \$40.00 per hour per UTA Contract

Debra Ellis

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Appointment

Extra-Curricular

It is recommended that the following Extra-Curricular appointment be approved:

Vanessa Houck

Middle School Drama Club Advisor
Kennedy Middle School
Effective: 2023-2024 school year
Index: \$2,982

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Appointments

Coaching: Winter 2023 – 2024

It is recommended that the following coaching appointments be approved:

Cortlan Manning

Boys Assistant Varsity Volleyball
Proctor High School
Effective: Winter 2023-2024
Index: \$4,051

Elvedina Talarico

Boys Jr. Varsity Volleyball
Proctor High School
Effective: Winter 2023-2024
Index: \$3,059

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Appointments

Custodial/Maintenance

It is recommended that the following appointments be approved:

Omar Gutierrez
1313 Fairwood Drive
Utica, NY 13502

Cleaner
District-Wide (Probationary)
Effective: October 30, 2023
Salary: \$16.02 per hour
Education: Proctor High School
Experience: Cleaner, Zamiello’s Cleaning, Utica, NY,
2/22 to present; Delivery Driver, Moore’s Tire Sales
Utica, NY
7/17 to present

Jakup Hodzic
908 Albany Street, Apt. 2
Utica, NY 13501

Cleaner
District-Wide (Probationary)
Effective: October 30, 2023
Salary: \$16.02 per hour
Education: Graduate of Trgovacka High School
Experience: Painter, Golden Hammer Construction
Utica, NY
2021 to 2023

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Re-call for Bus Monitor

Authorization is requested of the Board of Education to recall the following bus monitor to their position effective retroactively on September 19, 2023.

Bus Monitor:

Maria Diaz

Salary:

\$16.32 per hour

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Conferences

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Crystal Barringer	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & Dr. Davis Allotted: \$75.00 from Budget Code: A2070-400-00-0000 No Substitute Required	October 26, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Meredith Bruno	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & Dr. Davis Allotted: \$75.00 from Budget Code: A2070-400-00-0000 Substitute Required	October 26, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Anne Conde	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & Dr. Davis Allotted: \$75.00 from Budget Code: A2070-400-00-0000 No Substitute Required	October 26, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Alison Eccleston	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & Dr. Davis Allotted: \$75.00 from Budget Code: A2070-400-00-0000	October 26, 2023

	Substitute Required
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<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Louis Faga	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & Dr. Davis Allotted: \$75.00 from Budget Code: A2070-400-00-0000 Substitute Required	October 26, 2023

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Conferences

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Eva Furcinito	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & Dr. Davis Allotted: \$75.00 from Budget Code: A2070-400-00-0000 No Substitute Required	October 26, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Kristen Gagnon	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & Dr. Davis Allotted: \$75.00 from Budget Code: A2070-400-00-0000 Substitute Required	October 26, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Kimberly Lucero	Leatherstocking Regional School Library Conference Utica, NY Approved by: S. Falchi & Dr. Davis Allotted: \$75.00 from Budget Code: A2070-400-00-0000 No Substitute Required	October 26, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Melissa Diana	New York State Association of School Psychologists NYASP 2023 Annual Conference Saratoga Springs, NY Approved by: S. Falchi & Dr. Davis Allotted: \$814.86 from Budget Code: A2070-400-00-0000 No Substitute Required	November 16, 2023 to November 18, 2023

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Conferences

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Sara Trudeau	New York State Association of School Psychologists NYASP 2023 Annual Conference Saratoga Springs, NY Approved by: S. Falchi & Dr. Davis Allotted: \$370.00 from Budget Code: A2070-400-00-0000 No Substitute Required	November 16, 2023 to November 18, 2023

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Denise Herring	RIT PLTW STEM Educators Conference Rochester, NY Approved by: S. Falchi & Ken Szczesniak Allotted: \$183.56 from Budget Code: A2110-475-02-0000 Substitute Required	October 17, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 16

SUBJECT:

Resignation

Substitute Teacher

It is recommended that the following resignation be accepted:

Meredith Moss

Per Diem Substitute Teacher
District-Wide
Effective: September 26, 2023
Reason: Personal
Notification Received: September 26, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 16

SUBJECT:

Resignation

Clerical

It is recommended that the following resignation be accepted:

Denise Owens

Temporary Clerk – Part-time
Effective: October 2, 2023
Reason: Personal
Notification Received: October 2, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 16

SUBJECT:

Resignation

Security Officer

It is recommended that the following resignation be accepted:

Brian Comeskey

Security Officer
District-Wide
Effective: September 29, 2023
Reason: Primary position with Utica Police Department
Notification Received: September 26, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 16

SUBJECT:

Rescindment

Nurse

It is recommended that the following rescindment of employment be accepted:

Tonya Hamell-Hoyte

Licensed Practical Nurse (LPN)
Effective: September 26, 2023
Reason: Personal
Notification Received: September 26, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 16

SUBJECT:

Unpaid Leaves of Absence Teacher

It is recommended that the following unpaid of leaves of absence be approved:

Kristen Phillips

Special Education Teacher
General Herkimer School
From: August 31, 2023
To: October 31, 2023
Reason: Medical
Notification Received: October 3, 2023

Codi Tarris

Special Education Teacher
Watson Williams School
From: October 2, 2023 (P.M.)
To: December 22, 2023
Reason: Medical
Notification Received: October 2, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 16

SUBJECT:

Unpaid Leave of Absence Security Monitor

It is recommended that the following unpaid leave of absence be approved:

Roquan Caban

School Monitor (Security)
Proctor High School
From: September 5, 2023
To: September 11, 2023
Reason: Medical
Notification Received: September 21, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 16

SUBJECT:

Extension of Unpaid Leave of Absence Teacher

It is recommended that the following extension of unpaid of leave of absence be approved:

Mary DelMedico

Special Education Teacher
Albany Elementary School
From: October 2, 2023
To: November 3, 2023
Reason: Family
Notification Received: October 4, 2023

Mr. Cardillo made a motion to approve the Consent Agenda and seconded by Mr. Paul.

There being no further discussion; **motion approved 7-0.**

THIS CONCLUDES THE CONSENT AGENDA.

Mrs. Padula made a motion and it was seconded by Mr. Dawes.

FOR ACTION:

Volume LVIII

Report No. P – 15

SUBJECT:

Resolution for Per Diem Substitutes

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individuals are appointed to serve as per diem Substitute Teachers at \$100.00 per day, effective immediately:

- Tyler Catalfamo
- Mikayla Fraccola
- Caren Ganeles
- Erik Kuehl
- Alanis Lawrence

There being no further discussion; motion passes 6-1 (Mr. Cooper – Abstain)

THIS CONCLUDES THE SUPERINTENDENTS REPORT IN ITS ENTIRETY.

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Continuing Business

None

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New Business

None

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Communication

None



Adjournment

Mr. Cardillo made a motion to adjourn the October 10, 2023, Special Meeting; seconded by Mrs. Padula.

The October Special Meeting was adjourned at 6:36 p.m.

There being no further discussion; **motion carried 7-0.**

Respectfully transcribed and submitted,

STEPHANIE LYNESS
Assistant Board Clerk